



Excellence in Education



I.B.I.S. Independent Bonn International School e.V.

# WELCOME



Photo: Marcus Rott

*Creativity Kindness*  
*Respect Transparency Courage*  
*Honesty Fairness*



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# What's our mission?

**Our vision is for each of our pupils to leave our school prepared for the next steps in their education and that each individual is able to live peacefully and productively as a world citizen.**

**Our mission is to support our children by maintaining our happy learning community through our shared values of respect, honesty, kindness, fairness, creativity, courage and transparency.**

**A**t I.B.I.S., our programmes, our policies and our purpose are united in the shared values that put our students at the center of everything we do.

As builders of an internationally-minded community, our faculty and staff strive to inspire and motivate every student while ensuring high academic challenge, the innovative use of technology, and a committed focus on the social, moral and emotional well-being of every child in our care.



We forge strong partnerships with parents to create a learning environment, in which students respect and embrace an ever-growing, interconnected global society and to recognize the value of service to others.

Philip Wharton  
Headteacher

# Bonn: an international city

## Living in Bonn

**B**onn is an international city with a diverse mix of nationalities, cultures and religions.

On 29th November 1949 the small town of Bonn was elected the capital city of the Federal Republic of Germany. In the following decades the federal district influenced the character of the city.

The city of Germanic and Roman origin on the Rhine looks back on a history of more than 2000 years which makes it one of the oldest cities in Germany.

With a population of over 300,000 Bonn is one of the 20 largest cities in Germany.

Bonn is a historical, cultural and political city. The foundation stone for Bonn's expansion as the German United Nations city was laid on 20th June 1996.

Today Bonn is the home to 18 United Nations organisations.

Please visit our website for more information about our history and time line.  
[www.ibis-school.com](http://www.ibis-school.com)

For further information on Bonn and life in Germany in general, we invite you to explore the following websites:

Official Website of the City of Bonn:  
[www.bonn.de](http://www.bonn.de)  
[www.bonn-region.de](http://www.bonn-region.de)



Photo: Bundesstadt Bonn



# General Information

**F**ounded in 1963 I.B.I.S., formerly the British Embassy Preparatory School (BEPS), has long served both the local and international communities in Bonn.

We aim to promote quality education and our philosophy of education is to give children an education which develops the whole child – academically, socially, morally, emotionally and physically in an atmosphere of honesty, tolerance and respect for others and themselves.

The school is registered as a non-profit making association (eingetragener Verein) and has a Support Association (Förderverein) to deal with financial aspects of the school.

I.B.I.S. is also an “anerkannte Ersatzschule” which means it has been inspected and is accredited by the German authorities.

The school is also inspected regularly by the Independent Schools Inspectorate which is the main English group of inspectors for

independent schools. The next school visit from the Council of British International Schools (COBIS) is scheduled in the near future.

## The School Association

I.B.I.S. is registered in Germany as a non-profit making association, “eingetragener Verein (e.V.)”.

The Association is managed by a Board of up to eleven electable governors who are responsible for helping to shape school policy and financially managing the school.

## Memberships

I.B.I.S. is a recognised member of:

- Council of British International Schools (COBIS)
- Association of German International Schools (AGIS)
- Council of International Schools (CIS)





## Location and Facilities

The school is purpose-built in pleasant, rural surroundings on the Heiderhof, a quiet residential area of Bonn-Bad Godesberg, within easy reach of both the city of Bonn and the Rhine. By car, the school is only 5 minutes from the town centre of Bad Godesberg and 15 minutes from the centre of Bonn. The school is also very close to the excellent public bus service with the regular 610 and 611 buses stopping very near to the school. These buses connect with the U-Bahn (Underground) at the Stadthalle or Rheinallee and Bad Godesberg railway station.

Every class has its own classroom. In addition we have:

- A school hall used for whole school assemblies, drama, concerts and lunches
- Extra rooms for English as an Additional Language (EAL), Learning Development and German
- A well resourced music room
- A well equipped kitchen

- A well stocked library with over 3000 books and digital media
- Administrative offices
- Smaller classrooms for group learning
- An interactive whiteboard in each classroom
- A fully equipped sports hall situated one minute's walk from the school and shared with our neighbouring German primary school
- A uniform shop

We have a large hard-surfaced playground, a soft-fall sports area as well as shaded play areas. These provide splendid recreational facilities and are also used for outdoor sports. We have various climbing frames, including a large wooden multi-game construction generously donated by the VIP's (Volunteer I.B.I.S. parents). The school also has access to both a local sports ground and tennis courts, 5 minutes away.



Photo: Lars Bergengruen

### Entry Procedure

Children are welcome at I.B.I.S. between the ages of 3 and 13.

We encourage families to visit and be shown the school by the Headteacher. The ages of children in any one class are measured according to the academic year from 1st September. On entry to the school, children may have a basic assessment or test to establish their levels in certain skills.

### Placement Procedure

The basic criterion for class placement is age. Our cut-off date is September 1st of the academic year. The school reserves the right to place each child in the class year group deemed to be the most appropriate and beneficial. Children coming from a different system are placed with their chronological peers in the appropriate year level.

Please note that the numbering of classes in I.B.I.S. may be different from the system used by other countries. The following table indicates American and German system equivalents.

	Age	I.B.I.S. Classes	American Grades	German System
Early Years	3-4	Kindergarten	Preschool/ Early Learning/ Early Childhood	Kinder- garten
	4-5	Reception		
Key Stage 1	5-6	Year 1	Kindergarten	1. Klasse
	6-7	Year 2	Grade 1	
Key Stage 2	7-8	Year 3	Grade 2	2. Klasse
	8-9	Year 4	Grade 3	3. Klasse
	9-10	Year 5	Grade 4	4. Klasse
	10-11	Year 6	Grade 5	5. Klasse
Key Stage 3	11-12	Year 7	Grade 6	6. Klasse
	12-13	Year 8	Grade 7	7. Klasse





Photo: Lars Bergengruen

# Our Shared Philosophy and Vision for Education

**O**ur purpose is to give children an education which develops the whole child – academically, socially, morally, emotionally and physically, in an atmosphere of honesty, tolerance and respect for others and themselves.

We believe at I.B.I.S. that your child should be considered as an individual, with individual needs and individual potential. Teachers enable these needs and potential to be fulfilled by encouraging a positive self-image in each pupil. We provide a supportive and secure atmosphere where care of the individual is our priority.

We believe it is important to inspire an understanding and respect for national and cultural differences whilst retaining pride in one's native country.

The school actively encourages acceptance of different cultures, creeds and customs and promotes an ideal of international citizenship. We believe that the education of your child must be a partnership if it is to be successful.

This partnership grows if there is regular communication, contact and discussion between home and school. The support and involvement of parents is seen as a vital part of the learning process. I.B.I.S. is proud to have many long serving teachers, who, along with new colleagues and support staff, are dedicated to supporting our vision.



Photo: Lars Bergengruen





Photo: Apple-Education

# Timing of school day

## The School Day

Monday – Friday

**Early years**

08:40-12:00 (half day)  
or 08:40-15:00 (full day)

**Year 1 to Year 6**

08:40-15:20

**Year 7/8**

08:30-15:20

Pre-school supervision is available from  
08:00-08:40.

**After School Activities** are available from  
15:30-17:30, and until 16:30 on Fridays.

If you have any questions about  
our after school programme please  
feel free to contact us via email at  
[afterschool@ibis-school.com](mailto:afterschool@ibis-school.com)



Photo: Adobe Stock - Masson



# Early Years

## Kindergarten & Reception (3-5 years old)

**T**here is a purpose-built **Early Years** unit with its own secure playground. In a happy and caring atmosphere, children socialise with their peers, developing self-assurance and acceptance of general group rules. Under careful and attentive supervision, by a qualified teacher and teaching and learning assistants, the **Early Years** provides a wide range of activities to support, promote and develop children's learning.

Activities and resources are carefully planned to allow for both adult and child-initiated, play-centred learning experiences both inside and outside. The seven areas of learning are split between prime and specific areas.

The prime areas of learning are:

- Communication and Language
- Physical Development
- Personal, Social and Emotional Development

The specific areas of learning are:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

We aim to stimulate our children's social and creative skills and encourage a sense of cooperation and independence. Children are encouraged to express themselves

creatively at their individual levels, while building up self-confidence.

Parents have a choice for children to attend the **Kindergarten** on a half-day (08:40-12:00) or full-day (08:40-15:00) basis. Children are welcome as soon as they have reached their third birthday and are toilet-trained as far as possible.

Children move on to Year 1 class after the summer holidays, provided they are 5 years old by **1st September**.



# Year One – Year Eight

5-13 years old

**T**he school operates an internationalised programme based on the English National Curriculum, a curriculum used in a large number of schools throughout the

world. The language of teaching is English. The maximum class size is 22 pupils. Subjects covered include:

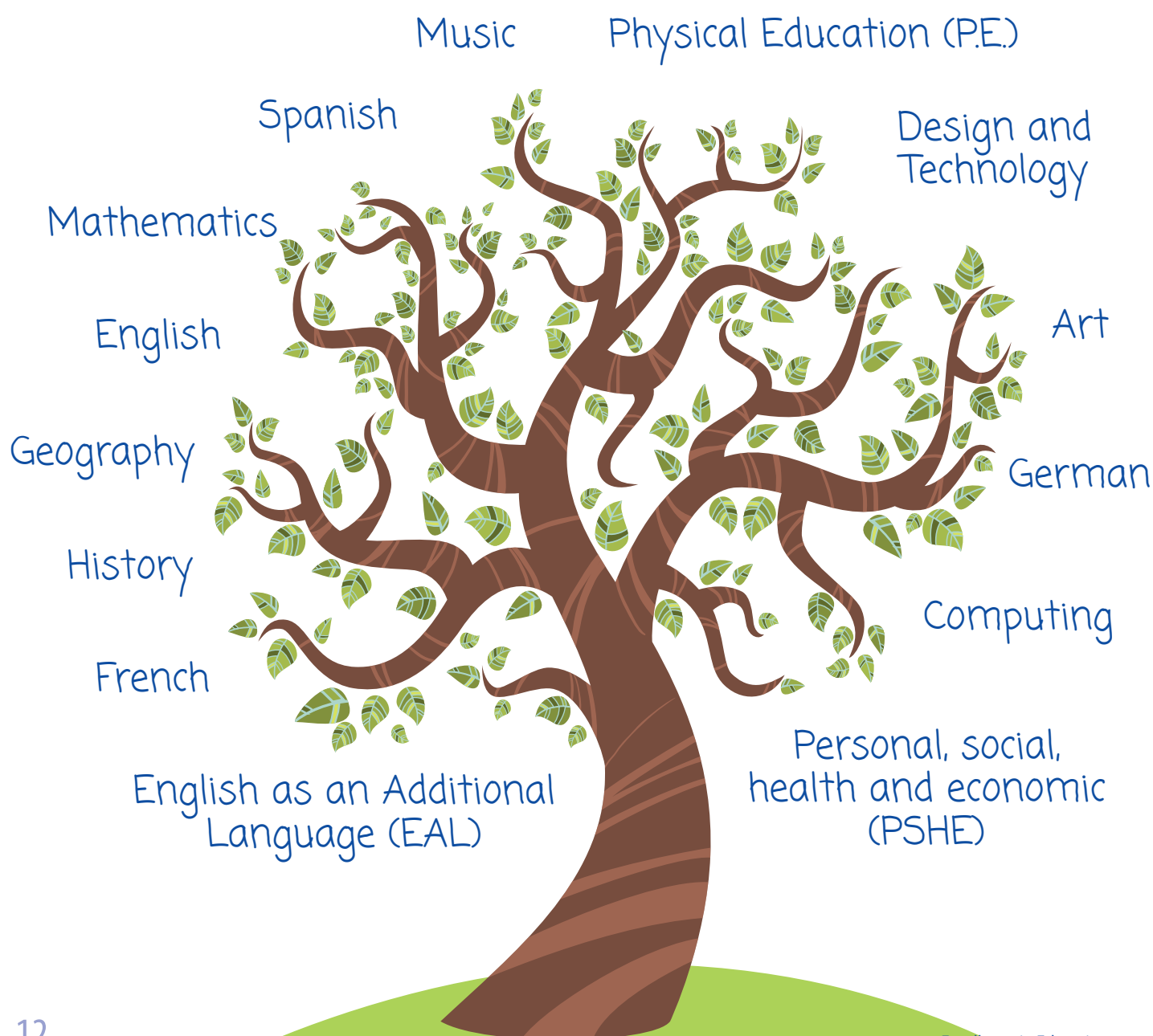






Photo: Lars Bergengruen

# Extra-curricular Activities

.B.I.S. offer students a diverse range of co-curricular activities, both during and after the school day, that inspire participants to develop new skills, discover and nurture individual interests and talents and share intercultural perspectives, all while fostering new social networks and friendships.

The programme operates from the Early Years to year 7-8, offering activities for every student and varying according to the season and year. Faculty and staff, qualified parents and certified external instructors lead activities.

## Examples include:

- Art Club
- Drama and musical productions
- German Conversation
- German Homework Club
- Russian Lessons

- Italian for Beginners
- Drawing Club
- Debate Club
- French Lessons
- Outdoor & Practical Skills
- Football
- Basketball
- Musical instrument lessons
- Jazz Dance
- Yoga
- Young First Aider Club
- Sewing Club
- Cooking Class



Photo: F. Anstey-Fria

# Communication between school and home

**A**t I.B.I.S., we believe that effective communication between home and school is vital.

At the start of the new school year, parents are invited to a meeting with their child's teacher so that the class curriculum programme for the year can be explained and parents' questions can be answered. Parent-teacher meetings and interviews are held throughout the year. Written reports are sent to parents twice a year, after which parents are invited to discuss their child's progress with the teachers. By appointment, parents are also welcome to speak with the teachers at other times and after school.

Homework is seen as an integral element of the communication and partnership between home and school. We also believe that homework complements and reinforces the activities carried out during the school day.

Each class is taught by a fully qualified teacher supported by teaching and

learning assistant in certain areas. German, French, Spanish, Science and Music are taught by specialist teachers. Regular in-service training keeps teachers up to date with the latest developments in education.

Since 2001 I.B.I.S. has been approved by the German authorities as a "staatlich anerkannte Ersatzschule der Primarstufe". This means that we have incorporated the requirements of the normal German "Grundschule" (primary school) programme within our tried and tested teaching programme. Pupils are divided into groups for German according to their experience with the language. For those who wish, transfer to and from German schools is straightforward.

Pupils requiring help with their English (EAL support) are assessed by our specialist teacher and are taught in small groups. The aim is to enable children to integrate quickly into normal classroom activities. Learning Development Support is also available to children who need reinforcement or extension in specific areas of the curriculum.

The school is non-denominational, however, we encourage tolerance of world religions and actively promote the ideal of international understanding. The school also presents two awards from the Council of British International Schools for academic excellence and various other subject awards instigated by previous Boards, teachers and parents.



Photo: Marcus Rott





Photo: Pixabay

## What kind of communication can we expect between school and home?

**A**s professional educators we feel strongly that to maximise learning for our students, effective and open communication with parents is essential.

We maintain close communication with parents in the following ways:

### Email

We utilise email to communicate with the whole I.B.I.S. parent community, or with specific groups within it.

We aim to keep our emails relevant, informative and to a minimum.

### I.B.I.S. Bulletin

The I.B.I.S. bulletin is our main way of communicating with the whole school and offers an extensive library of resources for you as a parent.

This also includes the messages from the Headteacher, published regularly. It is a one-stop-shop to keep up to date with important messages.



Photo: Pixabay



Photo: F. Anstey-Fria



# Facts and Figures about I.B.I.S.

Founded	1963 The international school in Bonn
Students	Over 209
Employees	Over 70 (including support staff)
Nationalities	Over 40 different nationalities represented
Most frequent nationalities	German USA UK Korea India China

Over 20 different nationalities among the employees.

Languages	Modern languages are taught at I.B.I.S.: English, German, French, Spanish
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Top 5 mother tongues:	English German Arabic French Chinese
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Companies	Top 6 companies whose employees send their children to I.B.I.S.: 1. UN Organisation 2. Deutsche Post DHL 3. Deutsche Telekom AG 4. Deutsche Postbank AG 5. Deutsche Welle 6. FedEx
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75 % of the parents are Expatriates (Expats), specialists and executives for international organisation & companies, who usually stay in Bonn between 1-5 years.  
25% of I.B.I.S. students are German-speaking children whose parents live in Bonn.



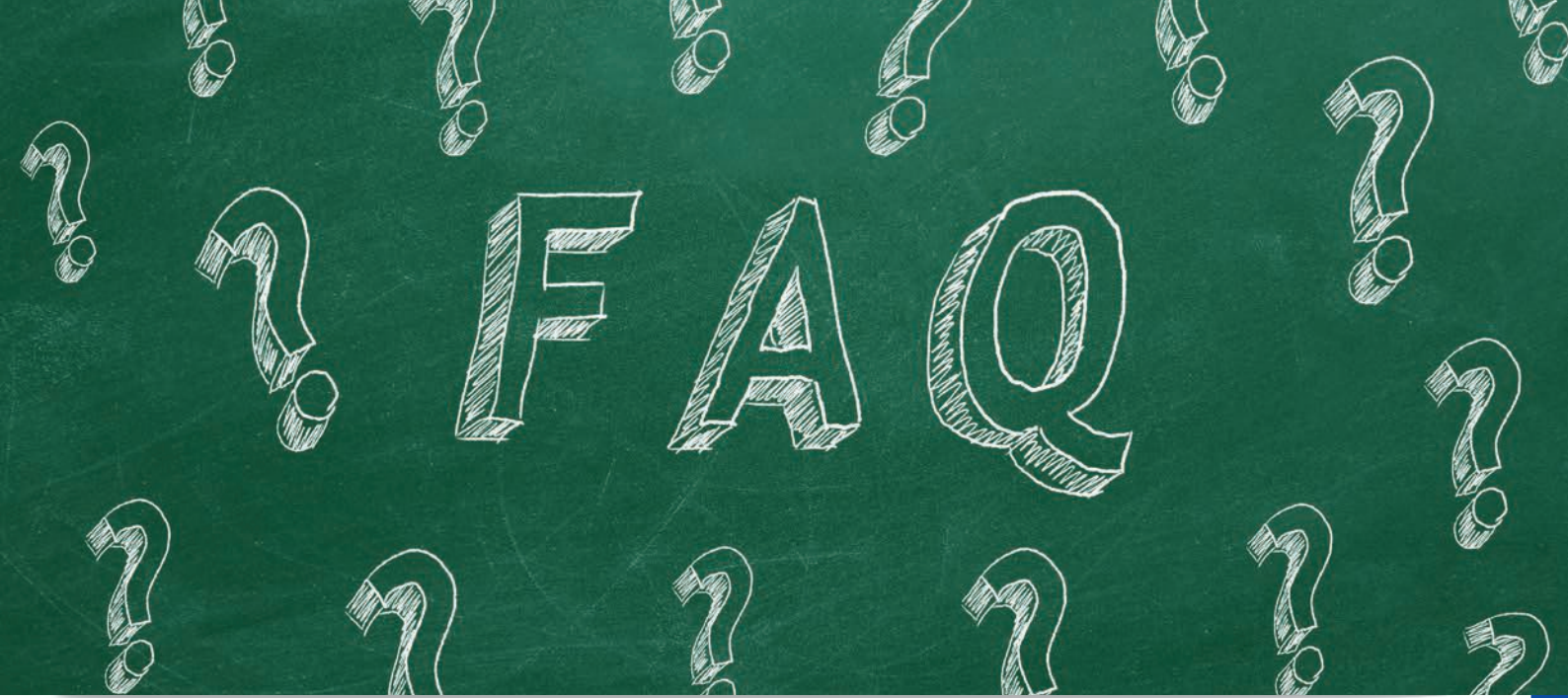


Photo: Adobe Stock - V. Yakobchuk

# Frequently Asked Questions and Answers

## **How do we prepare pupils for secondary school after Years 5, 6 and 7/8?**

There are a variety of options open to families post-I.B.I.S. Gymnasien and international schools (such as BIS and St. George's locally) are most common. Our school tailors approaches for both, including native standard German lessons and specialist subject preparation (German maths and social studies for example). We also maintain close contacts with possible destinations, helping to smooth the process between schools.

## **Is School uniform obligatory after Kindergarten?**

School uniform is compulsory, and we are happy to explain why: a school uniform fosters a strong sense of community and shared purpose among our students, while ensuring that wearing the 'right' or 'wrong' clothes and brands never becomes an issue.

## **Where do the students eat lunch, who do we get it from and how much does it cost?**

The children eat lunch in our large and fully equipped Bolik Hall, which now complies with

COVID-19 hygiene rules. Lunch can be brought from home, or from our long-term provider: Lehmanns.

## **What kind of Extra-curricular activities do you offer?**

In the normal school year, we offer a large range of extra-curricular activities, both during and after school. For example, before the pandemic we offered over 30 different activities, including sport, academic support, languages, music and art based clubs. Some activities have been created to support core subject work, but more often than not they focus on interests not necessarily covered in the curriculum.

## **How exactly do German lessons look at I.B.I.S. & from which year on do we start teaching German?**

Non-native students start receiving German instruction from Reception onwards, native standard German speakers from Year One. These two groups continue to receive tailored German lessons (Deutsch als Fremdsprache and Deutsch als Muttersprache respectively) throughout their I.B.I.S. schooling.

As an Ersatzschule, we have the freedom to follow our own timetable, but our 'outcomes' and quality of *German* education need to be the same as those offered by German schools (our German classes follow the NRW curriculum). The aim is to facilitate the path for our students who do go onto study in the German system, and to encourage bi-lingualism and an internationalist outlook for those who do not.

### **To which secondary schools do your students go after I.B.I.S.?**

Our students really can and do go anywhere after I.B.I.S., but there are common destinations: 60% of I.B.I.S. leavers enter the German system (with the vast majority of those going to Gymnasium), while the rest is split between students returning with their families to their home country or going to another international school. Of those who go to a local international school, the majority go to BIS. All of our processes, including our education, grading and overall outlook, are designed to support our families as they make that next step.

### **What is the Early Years Curriculum?**

We follow the Early years Foundation Stage (part of the UK National Curriculum), which sets standards for the learning, development and care of children up until they are 5 years old.

The areas of learning are:

- communication and language
- physical development
- personal, social and emotional development
- literacy
- mathematics
- understanding the world
- expressive arts and design

As opposed to the German system, there is more structure and students are learning rather than just playing. Having said that, much of the learning is *through* games and play, and EY at I.B.I.S. is a happy, social and fun environment.

### **Are the students tested and graded with tests as in the German system?**

The German system has an emphasis on tests.

Here, while testing is an important part of what we do, we consider progress 'in the whole', taking into consideration classroom work and participation, oral feedback, work as individuals and in groups – as well as tests. We don't teach our students to pass tests, rather we consider them one piece of evidence with regards to progress overall.

However, we do make sure that our grades and reports are delivered in a way that works seamlessly with the Germany system. This includes reports being summarised and translated into German and an average grade created for years 4 and 5. All of which is to say our outcomes are compatible with the German system as well as all other likely destinations.

### **Who will help us if we as a family do not understand English very well?**

A majority of staff members speak German as well as English, and are ready to help families and students. For students in particular, we are aware that being dropped into a new language environment can be stressful, so we go out of our way to make that process as easy-going as possible.

With our international environment (there are also lots of French and Spanish speakers), we are very used to helping students and families orientate quickly, regardless of their background.

It's a great joy to see our students leave our school, normally having gained at least one new language, and to see the huge benefit play out again and again. Students may not speak much English when they join, they will when they leave!

### **Is there the possibility, if students need tutoring in certain subjects, to get support from professionals?**

The expectation is that the students will be able to meet standards across subjects within the day, without the need for extra-tutoring (as is common in German schools, where the

normal school day is much shorter and 'Nachhilfe' is expected).

Having said that, we do offer support in some key areas (English as an additional language for instance), and, where it is possible, in other subjects. There are also some extra-curricular clubs (COVID-19 disturbance notwithstanding) that have been designed to support school subjects (German homework help for instance).

### **How much do members of the financial support association (Förderverein) contribute?**

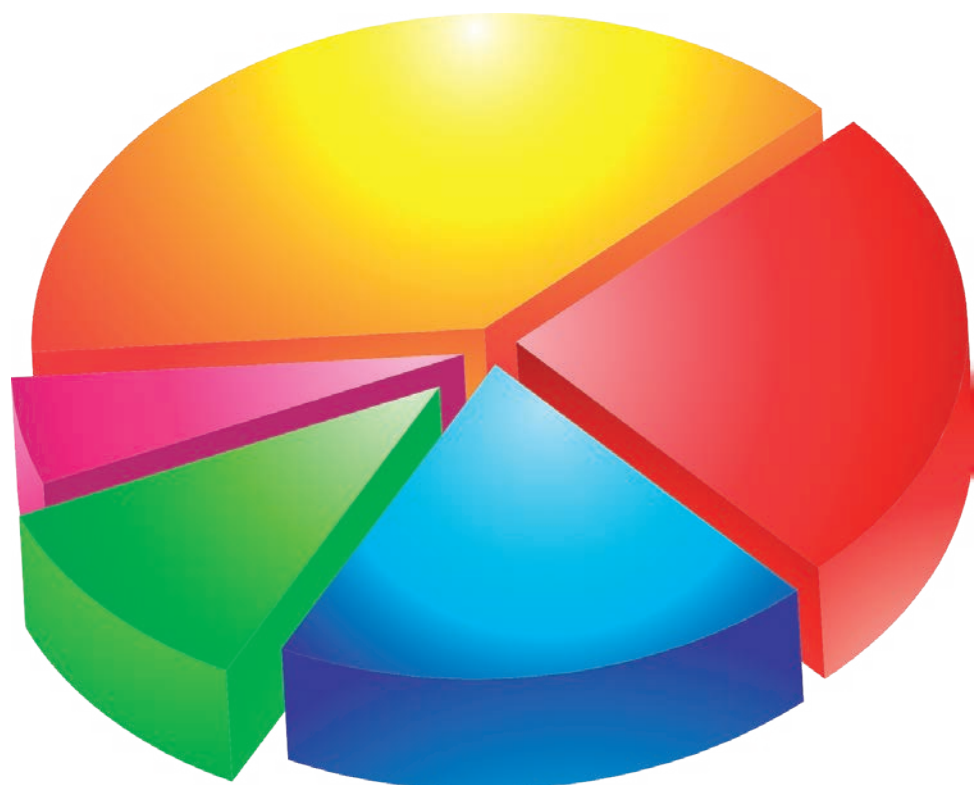
We kindly ask that interested families get in touch with our office regarding all financial matters, where we will be happy to answer your questions. I.B.I.S. is a non-profit school, with a unique organisation. The I.B.I.S. Förderverein e.V. (Support Association) aims to keep the membership contributions as low as possible to support its members, and as a non-profit we are able to invest the money from contributions back into improving our school.

### **Non-profit**

Being a non-profit organisation means that, in contrast to a for-profit school, every cent we receive in contributions goes directly toward improving our school. That translates to better facilities for the children, equipment and training for our teachers and staff.

While we have a duty to be fiscally responsible, our focus is on improving our bottom line: At I.B.I.S., we are fortunate to be able to concentrate on our students.

We are convinced that being able to teach and improve without profit in mind is an important contributor toward our happy atmosphere.





# Volunteer I.B.I.S. Parents (VIPs)

## Volunteer I.B.I.S. Parents (VIPs)

I.B.I.S. has a very active group of volunteer parents. All parents are welcome to get involved.

The committee organises fund raising and social activities for pupils, parents and all the family.

The Volunteer I.B.I.S. Parents also play a vital role in helping to address parental concerns with the school management. Regular meetings are held and constructive feedback encouraged.

The wide range of activities the VIPs organise include a barbecue for new families and the hugely successful Summer Fête. The VIPs are responsible for providing a Room Mother/ Father for each class to help in the classroom when necessary and as a contact for new families.

We are always looking for more parents who can help us to help our school. If you are interested and would like more information, please get in touch with us at: [vips@ibis-school.com](mailto:vips@ibis-school.com)

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## I.B.I.S. Alumni

Our Alumni are scattered all over the world — attending other schools, developing careers and pursuing dreams – and yet are still connected to and are interested in their former school and the amazing people they met during their time in Bonn.

I.B.I.S. keeps in touch with the school's Alumni – whether you were a student here for a few years or you worked here or were one of our parents – via our Alumni programme.

This growing, mobile community would like to include you, know how and where you are, what you are doing, hear your story or help you get in touch with members of the network of the greater global I.B.I.S. community.

Alumni are invited to send an email to [alumni@ibis-school.com](mailto:alumni@ibis-school.com) to join the Alumni programme. (Alumni who sign up receive emails about events and news at school)

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## I.B.I.S. Room Parents

Effective relations between the body of parents and the school are the basis for everything we do and our room parents play a key role in this.

They help to communicate between the school/teacher and the rest of the parents in the class and often provide assistance in

organising and running extra-curricular and extraordinary activities for the class.

We are very grateful for the time and effort our room parents provide, and always look forward to working with new members of the I.B.I.S. community who would like to become room parents themselves.



Photo: F. Ansary-Fria

# I.B.I.S. Welcome Team

**W**e want to help new families feel at home as soon as possible at I.B.I.S. and in Bonn. Our Welcome Team brings together individuals with a range of backgrounds and experiences, from medical, relocation, tax and legal experts, to those who know what it is like to be new in Germany. Let us help you make the transition as smooth as possible!

## **Prof. Dr. Manfred Klein**

**Qualified attorney and certified tax expert**

GTK

GINSTER • THEIS • KLEIN & PARTNER mbB

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Please feel free to contact us at [welcome@ibis-school.com](mailto:welcome@ibis-school.com) with any problems or questions you might have. We are always happy to help you and will do our best to make your life in Bonn and at I.B.I.S. a pleasant and rewarding experience.

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# Data Protection

## Your Personal Data – Pupil and Parent information

### Who is responsible for your data ?

Independent Bonn International School e.V. will be what is known as the 'Controller' of the personal data you provide to us.

This means that we will be responsible for your personal data.

We collect and process personal data in accordance with the GDPR.

We are legally responsible as the data controller and can be contacted on +49 (0)228 323166. For issues relating to the use of personal data for pupils and parents, you can contact us at [ibis@ibis-school.com](mailto:ibis@ibis-school.com) as well.

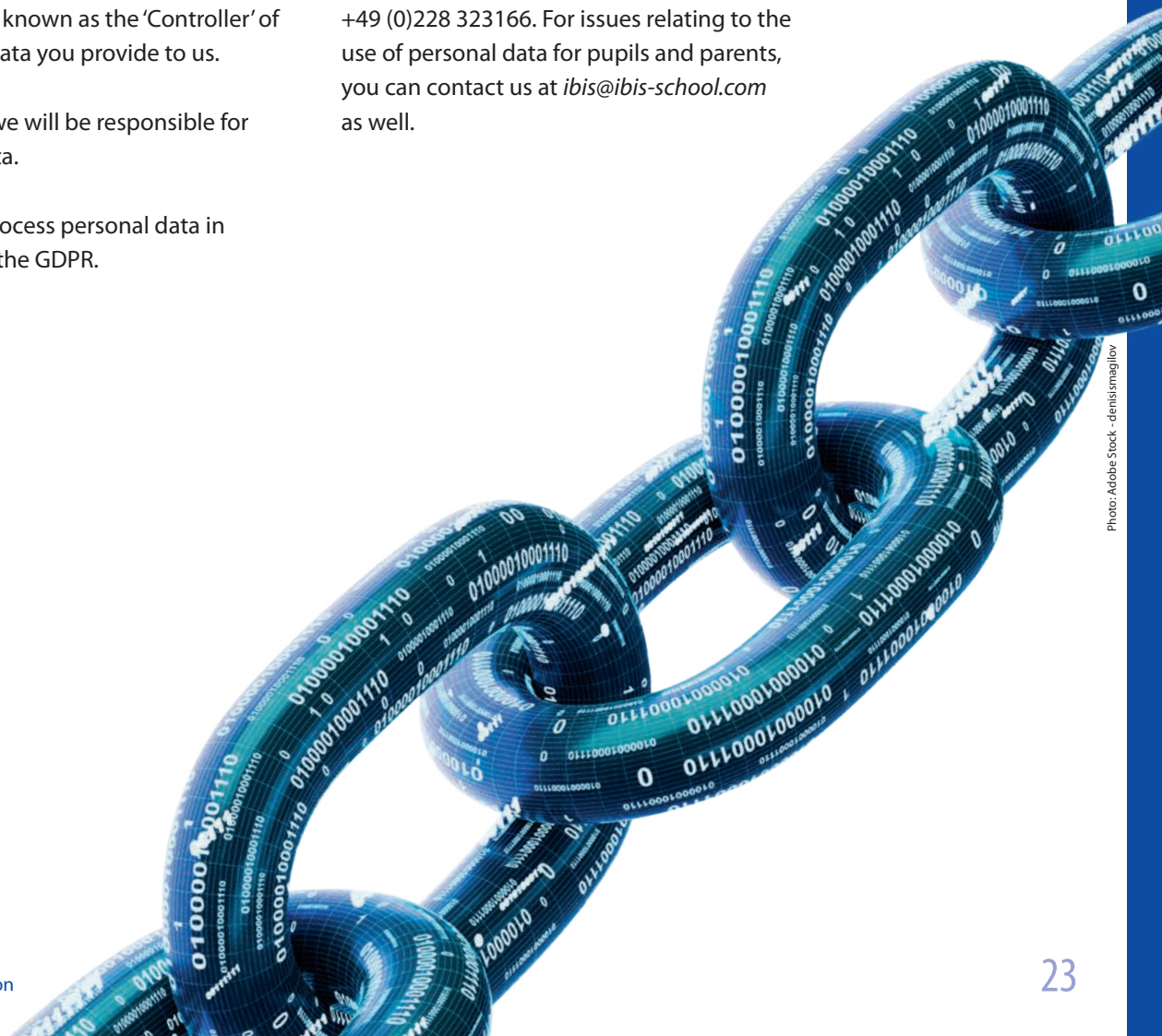


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## Excellence in Education



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Stay in touch with us

